

STATE OF ISRAEL
 Ministry of Education
 Department for Evaluation of Foreign Academic Degrees

Application for Evaluation of Foreign Academic Degrees

Part A - to be filled by the applicant in English

| | | | | | | | | | | | | |
|--|---|---|-------------------------|---|-----------------------|-----------------|--------------------------------|--------------------|----------------------|-----------------|--|--|
| 1. Personal Information | ID No. | | Passport No. | | Country of birth | | Date of birth / / | | Date of aliya / / | | | |
| | First name (Hebrew) | | Previous name (Hebrew) | | Family name (Hebrew) | | Previous Family name (Hebrew) | | | | | |
| | First name (English) | | Previous name (English) | | Family name (English) | | Previous Family name (English) | | | | | |
| | Street | | House No. | Apt.No. | P.O.B | City | | Zip code | | Mailing | | |
| | Home Phone No. | | | Mobile Phone No. | | | Work Phone No. | | | Other Phone No. | | |
| | Place of work | | | | | Comments | | | | | | |
| 2. Degrees Information (list of documents on the other side of the page) | Bachelor Degree | Name of Institution | | | | Country | | Conferral / / | | | | |
| | | Area of specialization | | Date of beginning of studies | | Graduation date | | Total No. of years | | | | |
| | | Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no | | Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other _____ | | | | | | | | |
| | Master Degree | Name of Institution | | | | Country | | Conferral / / | | | | |
| | | Area of specialization | | Date of beginning of studies | | Graduation date | | Total No. of years | | | | |
| | | Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no | | Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other _____ | | | | | | | | |
| | Ph.D | Name of Institution | | | | Country | | Conferral / / | | | | |
| | | Area of specialization | | Date of beginning of studies | | Graduation date | | Total No. of years | | | | |
| | | Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no | | Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other _____ | | | | | | | | |
| | Additional Degree | Name of Institution | | | | Country | | Conferral / / | | | | |
| | | Area of specialization | | Date of beginning of studies | | Graduation date | | Total No. of years | | | | |
| | | Extention in Israel <input type="checkbox"/> yes <input type="checkbox"/> no | | Form of studies <input type="checkbox"/> full time <input type="checkbox"/> D.L. <input type="checkbox"/> Part time <input type="checkbox"/> E-learning <input type="checkbox"/> Other _____ | | | | | | | | |
| 3. Statement of applicant | I hereby do declare that all the information above provided by me is true and correct Date _____ Signature _____ | | | | | | | | | | | |

Part B - to be filled by the Department

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|---------|-------------------|-------------|------|
| Details | Center / District | Coordinator | Date |
|---------|-------------------|-------------|------|

Part C - official comments

Documents for Evaluation of Bachelor and Master Degrees

Before **personally** applying to the closest district of your residency for evaluation of the above degrees, please make sure you have all the necessary documents both originals and copies:

- Israeli I.D./Teudat Oleh - **original and copy** (or valid foreign passport)
- Israeli citizens (or new immigrants studying after their aliyah in Israel) who studied abroad, must present official document from the Ministry of the Interior, with all the entrance and exit dates at the Israeli border stations.
- Diploma of the Bachelor degree - **original and copy**
- Diploma of the Master Degree - **original and copy**
- Final official grade transcript - **original and copy** (including credits for each course towards the Bachelor and the Master degrees)
- Official grade transcript for previous studies recognized and calculated towards the academic degree - **original and copy**
- Matriculation / High school diploma - **original and copy**
- Document stating the change of first and family name - **original and copy** (if applicable), obtained either from the Israeli Ministry of the Interior or foreign official authorities.
- Official document stating at least 10 years of employment before the beginning of studies (if credits were awarded for life long experience) - **original and copy**.
- Official document stating the change of the name of the academic institution attended - **original and copy** (if applicable).
- All documents presented to our office must be translated either to Hebrew or English by an Israeli notary (if the original documents are not in English, Russian or Ukrainian).
- Statement about the studies conducted towards the degree, signed in front of a licensed Israeli lawyer-for students who studied in extensions in Israel only (**original**).
- Distance Learning questionnaire, for graduates beginning their studies before August 2000 - signed by an Israeli licensed lawyer (**original**)
- Distance Learning questionnaire, for graduates beginning their studies after August 2000 - signed by an Israeli licensed lawyer (**original**)
- Distance Learning questionnaire, for graduates beginning their studies after May 2005 - signed by an Israeli licensed lawyer (**original**)
- **For a Master degree please submit also documents for evaluation of the Bachelor degree - original and copy**

Documents for Evaluation of Ph.D

According to the rules dated 10/5/05 Ph.D graduates from foreign academic institutions should undergo an interview with an experts committee.

Before personally applying to the closest district of your residency for evaluation of the above degrees, please make sure you have all the necessary documents both original and copy of each of them:

- Israeli I.D./Teudat Oleh - **original and copy** (or valid foreign passport).
- Israeli citizens (or new immigrants studying after their aliyah in Israel) who studied abroad, must present official document from the Ministry of the Interior, with all the entrance and exit dates at the Israeli border stations.
- Diploma of the Bachelor and Master Degrees- **original and copy**
- Diploma of the Ph.D. degree - **original and copy**
- Final official grade transcript - **original and copy** (if applicable) or courses and examinations taken during the Ph.D. studies
- Documents stating entrance examinations taken before studies for the Ph.D. (if applicable) - **original and copy**
- Documents of the oral examination of the Ph.D. degree- **original and copy**.
- Official document stating the names of the members of the examination committee, their positions within or outside the academic institution - **original and copy**
- Documents stating studying years - **original and copy**
- Disk of the Ph.D. Dissertation.
- Document stating the change of first and family name (if applicable), obtained either from the Israeli Ministry of the Interior or foreign official authorities.- **original and copy**
- Official document stating the change of the name of the academic institution attended (if applicable) - **original and copy**
- Ph.D. statement about the studies conducted towards the degree, signed in front of a licensed Israeli lawyer. - **original**

A translated copy of the Ph.D. thesis' detailed abstract, either in Hebrew or English, must be presented to our department, if the Thesis is written in any language but the above. The abstract will be forwarded to a specialist on the area of concentration of the Ph.D. research. Specialists maintain the right of asking the translation of the thesis, if the abstract is not enough to reach final conclusions (translation of the methodology chapter, findings, summary and introduction part). An English or Hebrew translation of the bibliographical list should be attached to the abstract

Applicant can enclose to the documents all the published relevant materials, if found appropriate.

All documents presented to our office must be officially translated either in Hebrew or English (if the original documents are not in English).