

**Knowledge import program - Budget request template for foreign research institution**

General Information			
Date		Company name	
Project name		Contact person	
Research institution name		E-MAIL	
Leading researcher name		E-MAIL	

Item	Total Cost in Local Currency (Automatically retrieved)	Notes	Cost Allocation per		
			Task 1	Task 2	Task 3
Manpower	-		-	-	-
Materials	-		-	-	-
Subcontracting	-		-	-	-
Other	-		-	-	-
<b>Total amount</b>	-		-	-	-

Tasks table		
Task No.	Task Name	Description
1		
2		
3		

**Notice, please use your local currency for the application**

**In case of more than one major task, please fill in the tasks**

<b>r Task</b>
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<b>Total</b>
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Direct personnel allocated to the project

Manpower							
Employee details						Cost Allocated	
No.	Full name	Title and role in research	Monthly Average Employer's cost	Number of full months allocated to the Project	Total Employer's Cost	Task 1	Task 2
1					-		
2					-		
3					-		
4					-		
5					-		
6					-		
					-	-	-

**ion per Task**

<b>Task 3</b>	<b>Total</b>
	-
	-
	-
	-
	-
	-
	-
-	-

OK  
OK  
OK  
OK  
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OK

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Materials									
No	Type	Purpose and usage of the item	Item cost	Quantity	Sum amount	Cost Allocation per Task			
						Task 1	Task 2	Task 3	Total
1	CO				-				-
2					-				-
3					-				-
4					-				-
5					-				-
6					-				-
					-	-	-	-	-

OK  
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OK



Allocation per Task

Task 2	Task 3	Total
		-
		-
		-
		-
		-
		-
		-
-	-	-

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OK



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Other expenses									
					Cost Allocation per Task				
No	Item	Description	Cost	Notes	Task 1	Task 2	Task 3	Total	
1								-	OK
2								-	OK
3								-	OK
4								-	OK
5								-	OK
6								-	OK
			-		-	-	-	-	OK