

SUSPECTED UNAPPROVED PARTS NOTIFICATION To report multiple part numbers, please use continuation sheet	
1. Date Part was discovered: _____	2. Part Name: _____
3. Part Number: _____	4. Part Serial Number: _____
5. Quantity: _____	6. Assembly Name: Assembly Number: _____
7. Aircraft Make & Model: _____	
8. Name, Address, and Description of Company or Person(s) who supplied or repaired the part Name: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Country: _____ Phone Number: _____ <input type="checkbox"/> Manufacturer <input type="checkbox"/> Repair Station Cert. # _____ <input type="checkbox"/> Supplier <input type="checkbox"/> Air Carrier # _____ <input type="checkbox"/> Distributor <input type="checkbox"/> Other _____ <input type="checkbox"/> CAAI Inspector <input type="checkbox"/> Owner/Operator _____	
9. Description of Event: (Include why you think the part(s) is not approved) 	
10. Name and Location of Company or Person(s) where Part was discovered: Name: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Country: _____ Phone Number: _____ <u>Check One of the following applicable to the Person who discovered the Part:</u> <input type="checkbox"/> Air Carrier # <input type="checkbox"/> Owner Operator <input type="checkbox"/> Mechanic <input type="checkbox"/> Distributor/Supplier <input type="checkbox"/> Repair Station # <input type="checkbox"/> Supplier <input type="checkbox"/> CAAI Inspector <input type="checkbox"/> Other _____	
11. Date of this Report: _____	
12. Name of Reporter: _____	Street Address: _____
City: _____	State: _____ Zip: _____
Country: _____	Phone Number: _____
13. <input type="checkbox"/> Check here if you want your identity to be kept confidential. 14. <input type="checkbox"/> Check here if you <u>do not</u> wish to receive an acknowledgment letter. 15. <input type="checkbox"/> Check here if you have attached additional information	

AWF-2.2.216		AW Inspector Handbook
Detecting and Reporting Suspected Unapproved Parts		Revision 1
		3 FEB 2013

CAAI FORM AWF-2.2.216 INSTRUCTIONS

1. Record the date the suspect part was discovered.
2. Provide part name (i.e. nut, bolt, blade) or description of the suspected unapproved part.
3. Provide part number or identification number on part.
4. Provide serial number of part.
5. Provide quantity of suspect parts.
6. Provide the assembly name and assembly number (where the part was installed).

Example:

Part Name: BOLT

Part Number: PN 12345 - installed on

Assembly Name: Main Landing Gear

Assembly Number: PN PG12389

Note: To report other part numbers use blank sheet of paper using following column headers:

Part Name __Part Number__ Part Serial Number__ Quantity__ Assembly Name__
 Assembly Number ____

7. Identify what type of aircraft part was (or could be) installed on.
8. Provide complete name and address of the company or person(s) who last supplied or repaired the suspect part. Please do not provide PO Box address unless this is all you have. Check the appropriate box to designate the type of company. Please provide certificate number in space provided, if known.
9. Provide brief description of suspect part (discolorate, suspect, marking, different material, etc.) and provide narrative why you feel the part is not approved. Provide as much detail as necessary to enable an inspector to determine the status of the part.
10. Provide complete name and address of company (or person) where the suspect part was found. Check the appropriate block to reflect the affiliation of the person/company who discovered the part.
11. Record the date the form is being completed and submitted.
12. Provide name and address and phone number of the person who is reporting the suspect part. This information is necessary in case the CAAI needs to get in touch with the reporter for more information.
13. If you want your name to remain confidential, please check this block.
14. If you do not wish to receive a letter acknowledging receipt of the form by the CAAI, please check this block.

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15. If you have provided additional information, photos, parts listing, etc., please check this block.

The completed CAAI Form should be forwarded to:

Civil Aviation Authority
Golan Building
Golan St. P.O.Box 1101
Airport City 70100
Israel
Fax: 972-3-9774-592

This information is collected by the CAAI's Suspected Unapproved Parts (SUP) Program and will be used to support SUP investigations and other summary management reports.

Submission of this information is voluntary, with questions limited to reduce any burden to the reporter.

The information collected is not available elsewhere and is vitally important to CAAI.