

#### **Guidelines**

Dear Sir/Madam,

- 1. Your partner is a candidate for/holds a position that requires security clearance, for which s/he is being vetted.
- 2. As part of the security check, you are required to take part in the process your partner is undergoing.
- 3. Your willingness to cooperate with this process has direct bearing on your partner's chances to complete the vetting process as quickly as possible.
- 4. The stages of the process you will be participating in are as follows:
  - 4.1. Filling out a personal questionnaire as the partner of a security-sensitive post candidate/employee.
  - 4.2. In accordance with the information received in this process, you may be called for further clarifications.
    - 4.3. Kindly include a copy of your ID/passport with the questionnaire.
- 5. Please be advise that the personnel handing the information shared in the vetting process is highly sensitive to individual privacy, is respectful of it and is obligated towards maintaining its confidentiality.



Last Name:
First Name:
Passport Number:
National ID Number:
Citizenship:
Additional citizenships: NoYes if so, please specify:
Family status:
Religion:
• Telephone numbers:
Mobile telephone number:
Home telephone number:
Work telephone number:
• Email address: (Active and inactive):
Private:
Work:
• Username/s on social media (Facebook, Instagram, etc.):
• Do you have an online personal blog? If so, please provide its name.
• Current workplace:



<ul> <li>In the last ten years, have you received psychiatric treatment, including medication and/or hospitalization due to mental illness/disorder?</li> <li>If so, please advise the following: year, type of mental illness/disorder, therapy setting type of therapy, length of treatment, medication and dosage prescribed.</li> </ul>
• Have you ever been questioned/arrested in your country or any other by the police or other civilian authorities?
• Has there ever been an indictment brought against you or have there been legal proceedings pending against you (not including traffic offenses, in which there were no physical injuries)?
• Have you ever been or are you in contact with persons from the security/intelligence forces or UN personnel?



• Have you ever had or do you have ties to official embassy employees (not including Israeli embassy employees)?
• Have you ever served in the military or at a security/intelligence service?
• Have you ever been involved in espionage directly or indirectly?
<ul> <li>Have you ever been involved in violent activity meant to harm the government and its institutions in your country?</li> </ul>
• Have you ever belonged to an entity engaged in espionage or violent protest?



• Have you ever maintained or do maintain contact with persons, who have engaged or currently engage in espionage or violent protest?	
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• Do you wish to discuss one or more of the above-mentioned subjects orally?	



#### Details of immediate family members in your country and abroad: (Children, parents and siblings, including stepfamily members)

Relation	Last Name	First Name	Passport Number	Date of Birth	Country of Birth	Workplace	Occupation

I hereby declare that I answered this questionnaire truthfully and fully. I am aware that any false information provided, or any omitted facts pertinent to the above-mentioned subjects, may prevent my partner from obtaining the security clearance required for the post.

Signature:	